

FINANCIAL DISCLOSURE NOTIFICATION SCHOOL DISTRICT OR ESC OFFICIALS AND EMPLOYEES

You are required to file a financial disclosure statement reflecting financial information for calendar year 2015 with the Ohio Ethics Commission because, in 2016, you were employed in, appointed to, or promoted to one of these positions:

- School district or ESC superintendent
- School district or ESC treasurer
- School district or ESC business manager

Date of Employment, Appointment, or Promotion: _____

The financial disclosure statement is available on the Ohio Ethics Commission's Web site at <http://ethics.ohio.gov/forms/> or you can file electronically at <https://disclosure.ethics.ohio.gov>. It is **your** responsibility to access, complete, and file the form by the deadline that applies to you.

By signing this form, you acknowledge that you received this notification and link to the financial disclosure statement on the Ohio Ethics Commission's Web site.

Printed Name _____

Signature _____ Date _____

DEADLINE INFORMATION:

If you were promoted, appointed, or employed in the school district or ESC position on or before February 15, 2016, your statement is due on **May 16, 2016**.

If you were promoted, appointed, or employed in school district or ESC position after February 15, 2016, your statement is due no later than ninety days after you begin service in that position.

Examples:

JOB ACTION	FILING DEADLINE
Began service as school district superintendent on January 3, 2016	May 16, 2016
Began employment as an school district business manager on May 13, 2016	August 11, 2016
Began service on September 7, 2016, after promotion to ESC treasurer	December 6, 2016

If you have any questions about the disclosure filing requirement, please contact the Ohio Ethics Commission at 614.466.7090.

APPOINTING AUTHORITY: Please retain the original of this form and provide a copy to the signer.